

Re-opening Your Practice in the Midst of COVID-19



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As state and local authorities permit your practice to reopen, it is imperative that you implement processes that ensure the safety and health of your employees and patients. [Our new checklist](#) is provided in furtherance of our commitment to support you during this uncertain time. There is no one-size-fits-all solution, so we encourage you to adapt this tool to your individual practice needs.

**COVID-19
Return to Work Checklist**

The information provided in this document is intended for general guidance only and does not constitute legal advice. For more information regarding the Public Health Emergency associated with COVID-19, this information does not constitute legal advice or establish a standard of care. Practices are encouraged to consult the OIG, CDC, CMS, commercial insurers, HHS, and state health departments with specific questions or ethical dilemmas.

In order to ensure the safety of your patients and employees, it is important that your policies reflect healthcare authority recommendations. Take the time now to evaluate your policies, and on an ongoing basis, to identify changes as they happen.

This document offers guidance to consider as you develop your plans to return to full capacity. We understand that practices vary, and this checklist is not all-inclusive; however, our intent is for this document to serve you as a guide to prepare your practice.

Please contact SVMIC at (800) 342-2239 or ContactSVMIC@svmic.com with any questions or concerns.

PRACTICE CONSIDERATIONS	Policy and Protocol Management	
	Infection Prevention and Control:	
	Review CDC recommendations for Infection Control for COVID-19 patients and check for updated information regularly.	
	Understand how to contact local and state health departments .	
	OSHA/Disinfecting Protocols and Housekeeping/Laundry Services:	
	Review OSHA COVID-19 Resources for healthcare workers.	
	Understand how to clean and disinfect your facility .	
	Identify 6 steps for safe & effective disinfectant use .	
	Disaster Preparedness Plan:	
	Determine whether your office is prepared to handle future outbreaks of COVID-19 infections.	
Ensure adequate amounts of medication and supplies are available.		
Perform a self-assessment to evaluate effectiveness on an ongoing basis.		
Staff Education and Awareness		
Educate staff on COVID-19 policies and procedures, staff adherence and accountability, self-monitor/report symptoms, return to work criteria.		
Consider conducting employee health checks , encouraging masks, and social distancing.		
Follow CDC's return to work criteria for healthcare personnel with suspected or confirmed COVID-19.		

1. See state-specific patient case report forms at the bottom of page 4.



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Information about COVID-19 changes rapidly, and it is difficult to stay up to date. Please continue to refer to our [COVID-19 Resource Center](#) which has frequent updates about all aspects of practice during this pandemic, and contact us with questions or concerns as needed at 800-342-2239 or ContactSVMIC@svmic.com.

The contents of The Sentinel are intended for educational/informational purposes only and do not constitute legal advice. Policyholders are urged to consult with their personal attorney for legal advice, as specific legal requirements may vary from state to state and/or change over time.